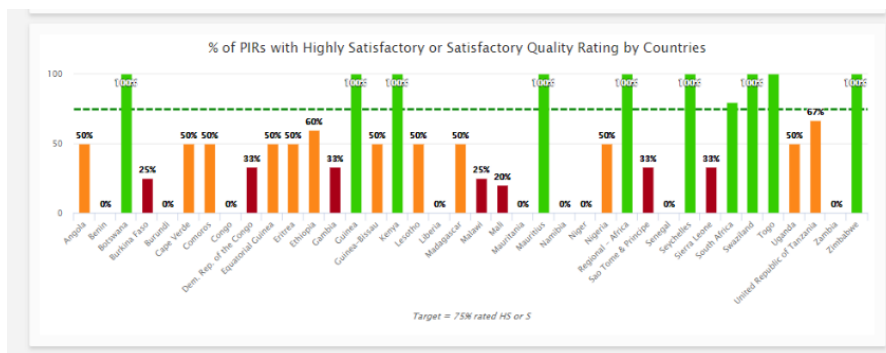


How to review PIR Quality Ratings in PIMS+ Main Application (note: these instructions do not apply to CO Dashboard users):

1. Make sure you are logged into PIMS+ then go to <https://undpgefirms.org/report-quality>, or from the PIMS+ top navigation bar go to *Reports>PIR Quality Assessment*.
2. The PIR Quality Assessment view contains five tabs with options to view the PIR QA data by: Ratings Against Target; Results by RTA; Results by CO; Search by Project; and QA Criteria (to view the ratings criteria descriptions).
3. Under 'Ratings Against Target' tab, you may view PIR QA ratings by Technical Team, Region, RTA (note: only PTAs have access to view data by RTA in this tab) and focal area against the internal QA target. (Note: you can select a year to view (e.g. 2018) or view all PIR QA ratings going back to 2015 by selecting 'All' under Years).

To view PIR QA ratings against target by country, select a region and year in the drop-down filter and then scroll down to view country analysis:



4. To view individual RTA results, go to the 'Results by RTA' tab and search for the following: Years = e.g., 2018; Lead RTA = [type in and select RTA name]. Then click *OK*.

PIR QUALITY ASSESSMENT

Results by RTA | QA Criteria

Years: 2018 x (Select 2018)

Lead RTA: Search by lead RTA (Type in and select your name)

Click OK

RESET | OK

5. You will then see RTA 2018 PIR Quality Ratings listed for all projects for which the RTA submitted PIR key data for on 29 August 2018, including the rating (HS/S/MS/MU/U/HU), total score, score for each quality criteria and comments from the assessor. A link to the 2018 PIR is also provided.

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PIR QUALITY ASSESSMENT

Showing 1-20 of 27 items.

Report	Year	PIMS #	Country	Project Name	Quality Rating	Total	Completeness	Balance	Consistency	Substantiveness	Clarity
2018 GEF PIR	2018	#3936/3	Papua New Guinea	GPAS: Forest and Coastal Conservation in PNG	HS	23	4	5	5	4	5
RTA's overall assessment is sufficient to justify project progress but would benefit from an explicit articulation of why the... from that of the CO as well as greater elaboration on the shortcomings of the project to strengthen justification of the DO Progress rating.											
2018 GEF PIR	2018	#5038/3	Afghanistan	PAs and Co-Management in Afghanistan	HS	28	6	5	6	6	5
RTA offers sound evidence and justification for both DO Progress and IP ratings. The overall assessment provides a clear picture of project progress.											

Annotations:

- Link to PIR (points to the Report column)
- Comments from assessor (points to the text below the first row)
- Quality criteria scores, total score and rating (points to the Total, Completeness, Balance, Consistency, Substantiveness, and Clarity columns)

6. Scroll to the bottom of the page to see a graph with the RTA's ratings analyzed against the UNDP-GEF PIR QA target of 75% of PIRs rated HS or S. The graph will show % HS/S quality ratings for all years that the RTA has completed PIRs.



7. Review results by individual Country Office in the 'Results by CO' tab or view individual project results in the 'Search by Project' tab.

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PIR QUALITY ASSESSMENT

Ratings Against Target Results by RTA Results by CO **Search by Project** QA Criteria

Years
Select years

8. Review the PIR Quality Criteria definitions and ratings scale under the 'QA Criteria' tab

REPORT QUALITY SCORE ANALYSIS

Criteria	Definition	Rating	Score
Substantiveness	The project description and objectives are clear, relevant, and consistent with the country strategy and the GEF/GEF Trust Fund strategy.	HS	5
Clarity	The project description and objectives are clear, relevant, and consistent with the country strategy and the GEF/GEF Trust Fund strategy.	S	4
Balance	The project description and objectives are clear, relevant, and consistent with the country strategy and the GEF/GEF Trust Fund strategy.	S	5
Consistency	The project description and objectives are clear, relevant, and consistent with the country strategy and the GEF/GEF Trust Fund strategy.	S	5
Completeness	The project description and objectives are clear, relevant, and consistent with the country strategy and the GEF/GEF Trust Fund strategy.	S	4
Total Rating		HS	23

9. Contact Ciara.Daniels@undp.org if you have questions or comments on the PIR QA results data in PIMS+.